

Julie Masters, Mayor
Charles Suderman
Bruce Henderson
Walter Wilson

MINUTES
City of Dickinson
CITY COUNCIL
SPECIAL WORKSHOP
MEETING

Wally Deats, Mayor Pro Tem
Louis Decker
William H. King III
Julie M. Robinson, City
Administrator

July 26, 2016

NOTICE is hereby given of a **SPECIAL WORKSHOP MEETING** of the City Council for the City of Dickinson, County of Galveston, State of Texas, to be held on **TUESDAY, JULY 26, 2016, at 6:00 p.m.** at: 4403 Highway 3, Dickinson, Texas 77539 for the purpose of considering the following numbered items. The City Council of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

Mayor Masters called the meeting to order at 6:03 p.m. City Secretary Alun Thomas called roll and certified a quorum. Council Members present were as follows: Mayor Julie Masters, Mayor Pro-Tem Wally Deats, and Council Members Charles Suderman, Bruce Henderson, Walter Wilson and Louis Decker. Council Member William H. King, III was absent. Also present were City Administrator Julie Robinson, Administrative Services Manager Stephanie Russell, Director of Community Development Zachary Meadows, Director of Public Works Paul Booth, Fire Marshal Lee Darrow, Police Chief Ron Morales, Police Captain Melvin Mason, Police Captain Jay Jaekel, Police Captain Steve Krone, and Court Administrator Irma Rivera.

ITEM 2.) BRIEFING, DISCUSSION AND DIRECTION CONCERNING: Salary Increase and Proposed New Positions For FY 2016-2017 Recommended Budget.

Administrative Services Manager Stephanie Russell presented the proposed salary increase to Council as outlined in the Agenda Item Data Sheet. After a discussion, it was the direction of Council to proceed with a 3% Cost of Living Adjustment (COLA) for Fiscal Year 2016-2017. For those employees who are currently receiving a salary that is over the Market Max salary for their position, Council directed staff to continue the one-time, lump sum payment equal to the 3% salary increase, with the lump sum payment not attaching to the base salary.

City Administrator Julie Robinson discussed with Council the reclassification of Mrs. Russell's position with the City. In the proposed FY 2106-2017 budget, Mrs. Russell's title would change from "Administrative Services Manager" to "Chief Financial Officer", a title better reflecting her role. The title change would be accompanied by the appropriate salary adjustment. Council approved the change, to be effective starting in FY 2016-2017.

Regarding the proposed new positions, Council Member Wilson expressed his preference not to fund salaries using funds from Dickinson Management District No. 1 as a long-term solution. Mrs. Robinson advised Council that it is anticipated that the City will be able to fund the entire cost for the new positions through the General Fund beginning in FY 2017-2018. It was the direction of Council to proceed with both new positions starting October 1, 2016, and to partially fund the Community Development position through Dickinson Management District No. 1 for FY 2016-2017 if necessary.

ITEM 3.) ADJOURN

Council Member Henderson made a motion to adjourn the meeting at 6:54 p.m., and Council Member Wilson seconded the motion.


VOTE:

5 AYES (Suderman, Henderson, Wilson, Deats and Decker)

0 NAYS

MOTION PASSED

PASSED, APPROVED AND ADOPTED this the 9th day of August, 2016.


Julie Masters, Mayor

ATTEST:


Alun W. Thomas, City Secretary

